



STAR Nova Policies

Payment of tuition is due upon the first day of class. Your child will not be able to attend class until payment is received. You will be charged for scheduled days regardless of your student's attendance. A late fee of \$10 will be charged for payments that are more than 5 business days past due.

STAR Nova accepts payments online or checks by mail or brought to a STAR Galaxy classroom. STAR Nova teachers will not accept payments. STAR does not accept cash.

Returned checks will be charged \$25 and handled pursuant to California Civil Code Section 1719.

STAR requires a two-week written notice to cancel registration, during which time your enrollment will remain active and you will remain financially responsible regardless of your student's attendance.

RockSTAR must be cancelled, in writing, 2 weeks before the start of class. After this cut off, the family will be responsible for the entire class tuition.

STAR reserves the right to increase fees with a 30-day written notice.

STAR Nova classes may be cancelled if the minimum enrollment is not met.

A \$1 per minute, per family, late fee applies to late pick-ups. Please be on time.

Any behavior which endangers the students or staff will be cause for immediate pick up from class without financial compensation. Students who are repeatedly disrespectful or are a danger to themselves or others will not be allowed to return to any STAR program. STAR reserves the right to refuse service to anyone. Any person using foul language, yelling, or acting inappropriately towards staff or children will be terminated from the STAR program and/or any other future events.

STAR NOVA requires guardians to sign out their student(s) in the classroom. Students are not allowed to be driven, signed out or taken to their home by STAR staff. STAR staff may not baby-sit any STAR student. Please contact the STAR Nova Director at

nova@starsacramento.org or the STAR Administrative Office (916-632-8417) if your student will be absent from class.

I hereby agree to hold harmless the STAR Staff, Directors, Teachers, Administrators and Members of the Board of Directors from any liability related to any and all STAR activities and programs. I acknowledge the existence of the implied risk associated with all programs for children and the areas where such activities take place.

In case of emergency, STAR will make every effort to contact the guardian(s) or emergency contact(s) of the child involved prior to any treatment being provided. However, in the event we are unable to make contact with the guardian(s) or emergency contact(s), we require this medical release to be signed. I HEREBY AUTHORIZE THE PHYSICIAN OR HOSPITAL SELECTED BY STAR TO HOSPITALIZE, SECURE TREATMENT FOR, AND TO ORDER INJECTION, ANESTHESIA, OR SURGERY FOR MY CHILD. It is further understood that the undersigned will assume full responsibility for any such treatment, including the payment of all costs, and will hold the STAR program, its representatives, the STAR directors, counselors and staff, harmless there from.